

BRENZETT PARISH COUNCIL

Page 151

MINUTES 43

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brenzett on Tuesday 5 July 2016 at 7.30 pm

PRESENT: Mrs A Beeching (Chair), Mrs J Thompson and Mrs J Webb

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from District Councillor, Mr C Goddard.

2. CO-OPTION OF PARISH COUNCILLOR

The applicant did not attend the meeting.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) To note the granting of any requests for Dispensations and the decision

There were no requests for Dispensations.

ii) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. ACCEPTANCE OF MINUTES

Minutes 42 of the Ordinary Meeting held on 3 May 2016 were accepted and it was unanimously agreed that Mrs Beeching should sign them.

Proposed Mrs Webb Seconded Mrs Thompson

5. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising not covered on the agenda.

6. **MEETING ADJOURNED FOR 30 MINUTES FOR PUBLIC PARTICIPATION AND RECONVENED**

There were no Members of the Public present.

7. **CHAIRMAN'S REPORT**

It is good to see the Fleur di Lis being restored on the exterior. For too long it has been an eyesore with all the broken windows and tiles.

The village continues to look attractive near the roundabout thanks to Bill Waters and Peter Smith.

The small strip of land on the left of the A2070 as you approach the garage roundabout is a cause for concern with the ugly caravan show notices. Is there any way these can be removed? Perhaps we can approach Shepway with a request for this?

Some potholes have been repaired locally, but there are still a few awaiting attention.

Sadly, the Village Hall has been the subject of some mindless vandalism. The Post Office could not operate on one Tuesday recently because a cable feeding the Postmaster's computer had been cut from outside. With the long summer holidays approaching and no youth club it is a cause for concern.

8. **VILLAGE RESPONSIBILITIES**

The Village Hall Committee is now down to 3 members. Mrs Webb is to join.

9. **CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Correspondence

Lloyds Bank

ABC Planning and Development Services

Email Correspondence – all forwarded to Councillors

SDC re Paddock View

Review of Standing Orders for Transparency

Councillors confirmed that the Standing Orders are still appropriate for this council.

Finance

Bank Reconciliation

Opening Balance	10580.17	Treasurers Account	8287.00
Add Receipts	<u>0.00</u>	Less uncleared cheques	<u>342.47</u>
	10580.27		7944.53
Less Payments	<u>2635.44</u>		
	7944.53		

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	00301	Salary General Admin	150.22 38.55		188.77
The Post Office	00302	Income Tax	56.20		56.20
Clive Stanley	00303	Clive Stanley	97.50		97.50

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Thompson Seconded Mrs Webb

Clerk's Salary

Resolution: Councillors unanimously agreed to increase the Clerk's salary to SPC 24 £11.302 per hour, backdated to 1 April 2016.

Proposed Mrs Beeching Seconded Mrs Thompson

Appointment of Internal Auditor

Resolution: Following the resignation of Mr Kevin Funnell, Councillors agreed to employ Mr Lionel Robbins as the council's Internal Auditor for the forthcoming year.

Terms:

£50 per hour

2 visits to the parish per financial year

Full telephone support

Proposed Mrs Thompson Seconded Mrs Webb

KCC Member Grant Funding

The Clerk will email Mrs Waters with a possible beneficiary.

Insurance

We are in a long term agreement with AVIVA until June 2018.

Web Site - www.brenzettpc.kentparishes.gov.uk – Proposed Change to Site

An original letter from EiS Website Hosting saying that a charge would be made in future for the hosting of the Parishes websites, has been overturned and there will not now be a charge for this service.

The Clerk will ask Mr Stanley for a breakdown of his invoice.

Risk Assessment

Mrs Beeching confirmed that all is in order with the sign.

Marsh Forum

The next meeting is to be held in Brenzett on 26th July.

Siting of Defibrillator

The licence was signed by Mrs Beeching and Mrs Webb on 13 June and returned to Shell.

Shell's Legal Advisor wants Shell's interest noted on the Parish Council's insurance. The Clerk will contact Came & Co regarding this.

Once all is in order, the members of Brenzett Parish Council are satisfied for the licence to be completed.

10. PLANNING

No applications received.

Paddock View

Councillors noted that the Control Development Meeting due to be held on 21 June was cancelled without the Parish Council being informed and they await the date of the next meeting.

The Clerk will contact Councillor Goddard and ask whether he would be prepared to read out a statement at the Planning Committee meeting if she is not available.

The Parish Council will inform Mrs Simpson of the fire at Paddock View.

Smith's Coach Yard

SDC is considering further formal action in an attempt to resolve the issues on this site.

Discussion on any areas of concern in the Village raised by Parishioner

The Clerk will ask Mrs Waters if anything can be done to clear the ransom strip at the back of Moore Close.

The Clerk will ask Mrs Waters and Mr Goddard whether there is any way the sign on the A2070 advertising caravans can be removed.

11. HIGHWAY ISSUES

Kent Highway Services Report a Fault Telephone Line is 03000 418181 or <http://webapps.kent.gov.uk/KCC.KHSFaultsGIS.Web.Sites.Public/Default.aspx>

The Clerk was asked to inform KHS that the contractors are using the wrong machinery when cutting the verges around the lanes and they are not being cut very well.

KHS will be asked to cut the grass along the A2070, particularly around the junctions where it has grown very long due to the weather.

12. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting is due to be held on **30 AUGUST 2016**.

There being no other business the meeting closed at 8.55 pm.

Signed Dated
Chairman